



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
DIVISION OF REGULATORY BOARDS
LOCKSMITH LICENSING PROGRAM
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-0570
615.532.3369 FAX 615.532.2965
www.tn.gov/commerce/boards/

LOCKSMITH LICENSING PROGRAM - NOTICE OF TERMINATION OR TRANSFER

Check one: ☐ Termination ☐ Transfer

A licensee or registrant shall submit a Transfer Notice containing the name of the current or previous employer and the name of the current or prospective employer along with two (2) color passport-style photos, the \$25.00 Identification Card Fee, and the \$25.00 Transfer Fee within ten (10) days of obtaining employment with another Locksmithing Company.

To transfer, the \$50.00 fee and two (2) color photographs must accompany this form. Only licensed Locksmiths and Locksmith Apprentices (those who have received their identification badges) may transfer. No fee required for terminations.

Check one: ☐ Locksmith ☐ Apprentice Locksmith

Last Name First Name Middle Name

Home Address City State Zip Code

Locksmith License/Apprentice Registration # Area Code and Home Phone # Email Address

INFORMATION ABOUT THE LOCKSMITH COMPANY FROM WHICH THE INDIVIDUAL HAS TERMINATED OR TRANSFERRED:

Company Name License #

Company Address City State Zip Code

Date of Employment Date of Termination Reason for Termination

INFORMATION ABOUT THE LOCKSMITH COMPANY FROM WHICH THE INDIVIDUAL IS TRANSFERRING TO: (TRANSFERS ONLY)

Company Name License #

Company Address City State Zip Code

Company Area Code & Phone # Name of Supervisor Date of Employment

AUTHORIZATION: Signature of Locksmith Qualifying Agent required for all Terminations and Transfers

Printed Name Signature Date Signed

TRANSFERS MUST COMPLETE ALL SECTIONS OF THIS FORM